

COLINTON AND MERCHISTON CHOIR CONSTITUTION

1. NAME

Colinton and Merchiston Choir.

2. AIMS

As a non-profit making organisation to further enjoyment of choral singing within the community. In furtherance thereof to organise concerts at which members and invited guests perform choral and other works.

3. MEMBERSHIP

Membership shall be open to anyone interested in choral music. No audition to join the choir is required.

4. ACTIVITIES

Two performances per year normally in Winter and Spring. Choir members are expected to attend a minimum of 75% of rehearsals in order to take part in the performances. (This is to try and ensure that each performance is of a reasonably high standard.)

5. SUBSCRIPTION

Subscription shall be agreed by the committee from time to time.

6. FINANCE

Accounts shall be kept to show income and expenditure of the choir. The accounts shall be examined by a suitably competent person as shall be approved by the choir at the AGM each year. The financial year shall be **1 August to 31 July** each year. All monies collected by the choir shall be made payable to the Colinton and Merchiston Choir and not to any individual.

7. COMMITTEE

The committee shall consist of four office bearers - namely Chairman, Secretary, Treasurer, Librarian - plus three others. In addition the conductor shall be an ex-officio member. Persons shall be committee members for up to three consecutive years and then eligible for re-election. The committee shall have the power to co-opt members onto the committee as required.

8. COMMITTEE MEETINGS

Meetings shall be convened as required. A quorum shall be four. The Chairman shall have a casting vote if required. The committee may appoint sub-committees as it thinks fit.

9. GENERAL MEETINGS

- a. AGM shall require 14 days notice.

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Business of the AGM is to:

1. Receive a report from the committee.
2. Receive a statement of income and expenditure for the year.
3. Elect office bearers and committee members.
4. Approve the person appointed by the committee to examine the accounts.
5. Any other competent business.

b. Ordinary General meeting shall require 14 days' notice.

c. Extraordinary General Meeting.

An EGM shall require 7 days' notice and shall be convened by the committee or 10% of the members.

d. Conduct at meetings. A simple majority of those present by ballot or show of hands. Paid up members are entitled to vote and the Chair shall have an additional casting vote if required.

e. Altering the Constitution may be at a General Meeting by a majority vote.

f. Quorum at all General Meetings shall be 10% of the membership of the choir.

10. DISSOLUTION

a. Dissolution of the choir shall be agreed by the members at an Extraordinary General Meeting called for that purpose.

b. Any surplus funds on dissolution shall be passed to Merchiston School for use in the Music School.